

*ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
September 4, 2025*

*Lexi Lausten, Trustee Chair
Joshua S. Gerth, Trustee Vice Chair
R. Dee Stone, Trustee
Brian M. Johnson, Fiscal Officer*

Mrs. Lausten called the meeting to order and welcomed attendees including: Fiscal Officer Brian Johnson, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Law Director Margaret Comey, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Lt. Dave Downing, Fiscal Office Manager Katie Arnold, Director of Finance Tammy Disque, Executive Assistant Molly Mohrfield, Facilities Manager Mark Magna, Greenspace Inspectors Suzanne Clingman and Todd Chadwell.

Mrs. Lausten called the meeting to order at 12 PM

MOTION TO ADOPT AGENDA

Mrs. Lausten moved to adopt the agenda. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

BOARD OF TOWNSHIP TRUSTEES / FISCAL OFFICER

Mrs. Lausten asked about deer that died near her home, said the odor was a nuisance, and inquired if there was a disease impacting the deer population. She thanked the Public Works Department for removal.

Mr. Luginbuhl stated ODNR is aware of epizootic hemorrhagic disease, which is spread by fly bites. He said deer removal calls were starting to slow and peaked two weeks ago.

DISCUSSION ITEMS

Introduction of Greenspace Inspector Todd Chadwell

Mr. Drury introduced Todd Chadwell, the new greenspace inspector, and the board welcomed him.

2027 Comprehensive Plan Update Request for Proposals

Mr. Drury said the hiring process for a consultant and an RFP has begun. He informed the Board there will be a motion for consideration at the next regular board meeting agenda.

Noxious Weeds

Mrs. Earhart said questions arose when Duke removed native plants. She informed the Board that Ohio Revised Code § 5579.05 describes noxious weeds and allows townships to notify property owners with those weeds on their property of their obligation to destroy it. She stated these situations will be treated as nuisance properties.

Mrs. Clingman presented residential bamboo encroachment from neighboring property.

Accounting Software Update

Mrs. Disque stated the live database had been installed and validation would occur today.

Mrs. Lausten and **Mrs. Stone** noted their enthusiasm and gratitude for the project.

Mrs. Earhart thanked Mrs. Disque, Mrs. Arnold, and Mrs. Von Holle for their willingness to help train staff.

Cybersecurity Program

Mrs. Earhart stated that the state adopted additional cybersecurity requirements and that a new reporting form will be required at month's end. She said a more in-depth policy will be required and the policy needed to be updated for compliance. She presented the current procedures in place and what else is needed for compliance with the new law.

Mrs. Stone asked about data backup protocols.

Mrs. Lausten mentioned that some spam and phishing were able to get through the filters.

Mrs. Lausten moved to retire to Executive Session to consider the appointment of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1) and to consider the sale of property as permitted by Ohio Revised Code Section 121.22(G)(2). **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

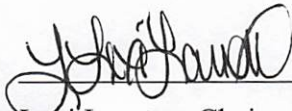
Mrs. Lausten moved to return from Executive Session. **Mrs. Stone** seconded the motion.

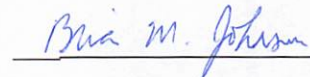
Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

MOTION TO ADJOURN

Mrs. Lausten moved to adjourn the meeting. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

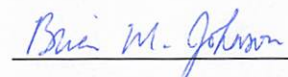

Lexi Lausten, Chair


Brian M. Johnson, Fiscal Officer

CERTIFICATION

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 4th day of September 2025, and that said minutes have been duly entered upon the Journal of said Township.

This day 16th day of, October 2025.


Brian M. Johnson, Fiscal Officer